

**St. Andrew's Episcopal Church
Elyria, OH**

Minutes of Vestry Meeting September 13, 2023

Present: Celeste Brlas, Karen Hahn, Allison Harris, Judi Hudnutt, Amy Kellogg, Kathy Kerber, Amanda Nagy, Hans VanWormer
Excused: Rev. June Hardy Dorsey
Absent: Jay Snider
Guest: Doug Skladan, Treasurer

Call to Order 7:02

Judi Hudnutt moved to accept the Vestry minutes for August 9, seconded by Amanda Nagy; motion passed.

Treasurer's Report/Finance Report - Doug Skladan

See attached

**Special Attention: Stock Gift – Gail Wasserman. \$528,069.48. This shows the receipt of the stocks. The additional transactions will be explained later in the report. (See attached)

Hans VanWormer moved to accept financial reports for audit, seconded by Judi Hudnutt; motion passed.

Clergy Report – Rev. Dr. Brian Wilbert

- Reported that he has spoken to June and she is ready and anxious to return.
- June will officiate on Sunday, September 17, and Brian will preach.
- Some reflections on his time with us: St. Andrew's knows what it means to be a spiritual family; be church with one another.
- It is time for a worship committee to begin again.

Senior Warden Report - Amy Kellogg

- I am very grateful for the bequest from Gail Wasserman and her decision to not designate the funds. This allows St. Andrew's to carefully consider the best use of the funds.
- Regarding the organ, Leek (company managing restoration) has advised us that due to supply issues, work will begin in October instead of September.
- We have been contacted by Monet Roberts from Elyria Together who are planning walking and trolley tours of Elyria on September 30th, called Imagination Ely Tour, and she asked if St. Andrew's would be willing to be a stop on the tour.
- A draft budget for 2024 has been sent to all Vestry members.
- Amy shared some things she has learned as a result of June's sabbatical. Three areas that St. Andrew's needs to work on are communication, delegation and staff oversight.

Junior Warden Report – Hans VanWormer

See attached, additionally:

- Thank you to the youth for completing the painting on the chain link fence.
- Conversations with Old Town Hall Theatre continue in preparation of their production. They are happy with the stage set up.
- September 25, is the National Victims of Crime Night Out. This is held outdoors, but if there is inclement weather they will meet here at St. Andrew's, 5-9 pm.
- The Little Library should be up and ready for books soon.

Sabbatical Update – Myki VanWormer

- Everyone has expressed positive feedback on the Retreat.
- June returns this Sunday, September 17.
- Plans are being finalized for the Closing Celebration on Sunday, September 24, from 5-8 pm at Shagbark, the home of June and David Dorsey. There will be live music, yard games, Shagbark harvest tastings, walking tours and more. We will end the festivities with Compline. There are a few more expenses that will need to be paid. In case of rain, the celebration will move to St. Andrew's Parish Hall, same date/time.

Commission Reports

Resource Management Commission – Amy Kellogg reported that work is complete on the 2024 draft budget which will be finalized by Vestry in December. Amanda Nagy is working on plans and communications. She is looking for volunteers to tell their story during the 5 Sundays of the campaign. A committee will be formed to discuss best allocation of the Wasserman bequest and make recommendations to Vestry.

Youth Report – see report attached.

New Business

Judi Hudnut moved to transfer \$5,596 from account #31800 JIF Youth Ministry Fund to account #20150 Youth Ministry. This will provide for Ben's salary thru December, seconded by Kathy Kerber; motion passed.

Hans VanWormer moved to transfer \$5539 from Account #31200 Special Projects to Account #21182 Huntington Special Projects for current and future Building and Grounds expenses through the end of 2023, seconded by Kathy Kerber; motion passed.

Hans VanWormer moved to accept the proposal from Esser Plumbing for \$4039.00 for troubleshooting and replacement of (3) pumps for our boiler system. The funds would be drawn from Account #21182 Huntington Special Projects, seconded by Judi Hudnutt, discussion followed; motion passed.

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New Business continued

Hans VanWormer moved to allow expenditures up to \$100 from Account #50360, Office Supplies to pay for welcome signage and thank you gift for Rev. Brian Wilbert, seconded by Amy Kellogg; motion passed.

Closing Prayer – Karen Hahn

Allison Harris moved to adjourn, seconded by Judi Hudnutt; motion passed

Next Vestry meeting, October 11, 2023, 7 pm

Respectfully Submitted,
Myki VanWormer
Vestry Clerk 2023

The purpose of this report is to provide some clarity and identify significant changes or transactions affecting this month's financials.

Revenue and Expense

40100 Pledge Income – Pledges were about \$4,000 below budget. Contributions are normally low in August. This is \$1,000 less than 2022.

40200 Non-Pledge, Plate – We are under the YTD Budget by \$2,000 or 26%..

40630 Income from Rauh Trust – The account will be reconciled in September.

40725 Stock Gift – Gail Wasserman. \$528,069.48. This shows the receipt of the stocks. The additional transactions will be explained later in the report.

50110 B&G Contracts – Paid Schindler the quarterly payment of \$885 and reissued Tri S Controls \$386.

50120 Buildings and Grounds General – Minority Electric \$900. For burnt wiring in 4 fixtures. H&B Window Cleaning \$450. Attractive Kitchens \$1,999.21 for elevator and lobby floor.

50190 Water/Sewer – Account continues to be below budget. \$702 for the year.

50320 Copier – Replaced a lost check from July for \$208.75. Overages were \$80.

50596 Misc. Expense – Loss of funds due to market value change \$2,000.

Without the Wasserman gift, the total expenses were \$26,726.68 and over budget by \$3,196. Total Income was \$18,635 and under budget by about \$6,796. The month had a deficit of \$8,092.

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Statement of Financial Position

10020 Huntington Checking – The balance decreased by \$18,809 leaving \$32,929 for operating expenses.

12005 Rauh Fund – Increase of \$4,923 from increase in market value.

12100 JIF Investment Fund – Other - Increase of \$526,069.48 from the sale of the stock and then by sending the Gail Wasserman proceeds to the Diocese for investment in the Mutual Funds.

20104 Altar Guild - \$104.56 spent on candles for the altar.

20120 Flower Fund - \$300 received as donations and \$65 spent on flowers. Note: In 2024 the cost of the flowers will be under the Worship expense and the donations under Misc. Income. This will then conform to the Parochial report.

20150 Youth Ministry – The account requires a motion to increase the funds for the remainder of the year. The action will occur under new business.

20156 Lilly Renewal (congregation) – The account decreased from payment of Rev. Wilbert Hospitalization and the Parish Retreat expense.

20161 FREEDGE – Reimbursement to a parishioner for purchasing food. Balance \$1,695.62.

20162 Church Retreat – Donations in August of \$593 and expenses of \$651.38. This account was allowed to go negative by \$581. 38 instead of the Lilly account. There may be a few donations in September. *The remaining negative balance could be offset by transferring from the JIF Sylvia Taylor Fund.*

21187 Boys and Girl's Club School Supplies - \$175 was donated and a check for \$200 sent. The additional \$25 was posted to another account.

32000 Rauh Restricted – Increased by a market value adjustment of \$4,923.

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Verbal report on the estate of Gail Wasserman and her Bequest. Hard copy to follow.

September 2023 Vestry Meeting – Special Treasurer’s Report – Gail Wasserman Gift

Gail Wasserman was a longtime active member of St. Andrew’s Church

Her Will provided that after certain bequests of personal property (like the car, furniture and rings) the balance of the estate goes to St. Andrew’s Church after payment of costs and expenses.

I had several conversations with the lawyer and executor of the estate about the Fidelity investments of stocks and funds.

I called Christina Butterfield CFO, of the diocese, about the best way to handle the stocks as the diocese recommends that any gift of stock should be sold. She said that the diocese would act as our agent using US Bank to receive and sell the stocks.

We acknowledged the receipt of stocks at US Bank on August 30 by booking it under non-operating revenue. After we received the money in Huntington it was transferred on August 31 to the JIF Mutual Fund at the diocese which is earning over 5% interest.

On Tuesday September 5th I received a call from the executor to pick up a check from the estate. It was for \$300,000, part of which was from the sale of the house. I deposited it in Huntington.

On Thursday September 7th I received a call from Christina Butterfield and was told that she has received \$23,546.78 from US Bank that was a mutual fund investment by Gail Wasserman at Fidelity. I sent an Addition Form and had her invest it in our JIF Mutual Fund account. It was then recorded as Non-Operating Revenue and the JIF Investment accounts.

On Friday September 8th a check for \$300,000 was issued and sent to the diocese with a form requesting an addition to our JIF Mutual Fund.

There are still some additional funds to be received and will be processed accordingly.

Receiving such a large gift is a wonderful blessing and will provide for many opportunities and challenges to also fulfill our mission;

We share God’s love by:

- † Offering opportunities to grow spiritually and to share our gifts.
- † Stimulating and meeting the needs of our congregation and our larger community through outreach, education, and engagement.
- † Being leaders in our community for justice and inclusion for all people, showing compassion without judgment.

After June returns a group will be assembled to discuss and allocate how the funds could be used.

August 2023 Youth Report

I. Youth Groups

1. Zero

- a. Youth will be starting back up in the end of September.

II. Youth events

1. Church clean-up/ painting

- a. One youth, two adults.
- b. We painted the chain-link fence beside the church.

2. Retreat

- a. 8 youth
- b. Spent time specifically with the youth during the retreat and interacted with them and their families while we were there. We even had a few kids who don't go to the church there!

III. Upcoming

1. Youth Game night Sept. 16th

- a. It will start at 5 in the lounge, where we will play games of all sorts (board games, card games, video games). Dinner will be provided.