

**St. Andrew's Episcopal Church  
Elyria, OH**

**Minutes of Vestry Meeting March 18, 2026**

Present: Rev. June Hardy Dorsey, Bill Hebble, Harry Finkbone, Kathy Kerber, Megan Quisenberry, Deb Schwan, Mike VonGunten, Jane McDonald-Assistant Treasurer

Excused: Allison Harris, Judi Hudnutt, Lindsey Varga

Guest: Hans VanWormer

Call to Order 7:05 pm

Deb Schwan moved to accept the Vestry minutes for February 11, 2026, seconded by Harry Finkbone; motion passed.

Harry Finkbone led the Meeting Devotional

Treasurer's Report/Financials – Jane McDonald

See attached report sent by Doug Skladan

Kathy Kerber moved to accept financial reports for February 2026 for audit, seconded by Deb Schwan; motion passed.

Rector's Report – Rev. June Hardy Dorsey

See attached

- Lent has included different people serving as guest preacher
- Met with Megan Quisenberry who will continue working on our live stream and reports showing there is good engagement during and after the service is streamed.
- Regarding the Parochial report which is the official data-gathering instrument of the Episcopal Church, June shared some of the numbers reported for 2025.

Sr. Warden Report – Kathy Kerber

See attached

- Attended the dismantling racism workshop "Everyone Beloved" sponsored by the Diocese of Ohio and required for Sr. Warden's.
- Food insecurity should be its own commission/committee.

B&G Report – Hans VanWormer

See attached

Hans answered questions about the needed roof repair, past repairs and expected roof issues to be addressed.

### Commission Reports

CDC – see report included with the Sr. Warden report.  
Youth Report – Ben Holcomb, see attached.

### Old Business

Kathy Kerber moved to approve the Vestry E-vote which approved the Parochial Report which was prepared March 2026, seconded by Bill Hebble; motion passed

Kathy Kerber moved to authorize the Treasurer to transfer \$3,900 from JIF #315-08 GWF Capital Projects Acct. #31903 to Huntington Acct. #20170 2024 Kitchen Renovation, seconded by Deb Schwan; motion passed.

### New Business

Kathy Kerber moved to authorize the Treasurer to transfer \$8,800 from JIF Acct. #315-03 Youth Ministry Fund to Huntington #20150 Youth Director, seconded by Bill Hebble; motion passed.

Kathy Kerber moved to authorize the renewal of our contract with Go Green Landscaping for maintenance of the Labyrinth and surrounding area with 8 monthly payments of \$663.75 for a total of \$5310.00 for 2026, seconded by Megan Quisenberry; motion passed.

Kathy Kerber moved to enter into a contract with Rustic Slate Roofing, LLC for repairs to the slate roof and chimney for the amount of \$28,985, seconded by Harry Finkbone; discussion followed, motion passed.

Kathy Kerber moved to authorize the Treasurer to transfer \$19,985.00 from JIF #315-08 GWF Capital Projects Acct. #31903, and \$9000 from JIF #315-01 Special projects Acct. #31200 to Huntington #20100 Designated Funds for payment to Rustic Slate Roofing, seconded by Mike Von Gunten; motion passed.

The Congregational Development Commission (CDC) is tasked with identifying and researching organizations and/or projects St. Andrew's would like to support financially through the Gail Wasserman community outreach, GWF #31901. CDC has recommended the following donations for 2026 presented by Sr. Warden, Kathy Kerber:

- \$10K to P2R (Place to Recover) as they have lost some of their funding; Vestry approved transfer from GWF #31901 to Outreach-Community #20128
- \$10K to Church of the Redeemer, Episcopal Church, Lorain; Vestry approved transfer from GWF #31901 to Outreach-Community #20128
- \$5K to Lorain County Urban League for the Road to Success College Tour; Vestry approved transfer from GWF #31901 to Outreach-Community #20128

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Open discussion

Deb Schwan – Closing Prayer

Next Vestry meeting will be Wednesday, April 8, 2026 at 7p on Zoom.

Kathy Kerber moved to adjourn, seconded by Mike Von Gunten; motion passed.

Submitted by  
Myki VanWormer  
Vestry Clerk 2026

## Rector's Report for the March 18, 2026 Vestry Meeting

### All about the Parochial Report

#### Parochial Report (Annual Report)

This report is the official data-gathering instrument of the Episcopal Church. Each parish or congregation files this report annually with the diocesan bishop. A copy of each Parochial Report is sent to the Executive Council of the Episcopal Church. The Parochial Report includes information concerning the number of baptisms, confirmations, marriages, and burials during the preceding calendar year; the total number of adult baptized members, baptized members under sixteen years of age, and total number of baptized members; and the total number of confirmed adult communicants in good standing, the total number of confirmed communicants in good standing under sixteen years of age, and the total number of confirmed communicants in good standing. The Parochial Report also provides a summary of all the receipts and expenditures of the parish; a statement of all real or personal property held by the parish, with an appraisal of its value; a statement of the parish's indebtedness, if any; and a statement of the amount of insurance carried. Preparation and delivery of the Parochial Report is the joint duty of the rector and vestry of the parish. In other congregations, preparation and delivery of the report is the duty of the member of the clergy-in-charge. The Parochial Report provides important information for the use of parishes, dioceses, and the whole Episcopal Church. (from The Episcopal Church glossary on the Episcopal Church Website.)

#### **St. Andrew's Elyria**

#### **2025 Parochial Report Highlights (Non-Financial)**

##### **1. Worship Attendance & Parish Reach**

##### **Average Weekly Worship**

- Average Sunday Attendance (in-person): **46**
- Average Sunday Attendance (online): **5**
- Average Weekday Attendance (in-person): **14**
- Average Weekday Attendance (online): **2**

##### **Online Engagement**

- Average weekly "viewed-after" worship viewers: **27**

## **Community Impact**

- Estimated outreach beneficiaries per week: **205**
- Non-member outreach volunteers per week: **20**

## **Total Estimated Weekly Impact**

- **344 people impacted weekly** through worship participation, outreach, and volunteer engagement.
- **Explanation of the Impact calculations**

## **2. Membership & Participation**

### **Communicants in Good Standing**

- Adults (16+): **143**
- Youth (under 16): **26**
- **Total: 169**

### **Active Baptized Membership**

- Members reported for 2024: **226**
- Increases during 2025: **+1**
- Decreases during 2025: **-5**

### **Total Active Baptized Members (2025):**

- **222**

### **Active Participants Not on Membership Rolls**

- **8 additional active participants (Choral Scholars, volunteers in ministries)**

## **3. Major Worship Attendance**

### **Easter Sunday (in-person):**

- **184**

### **Christmas Eve & Christmas Day (in-person):**

- **138**

These major feast attendance numbers reflect the congregation's wider seasonal engagement beyond typical weekly participation.

## 4. Parish Life & Mission Reflections

### Care for Creation

St. Andrew's is intentionally reducing its environmental footprint through several practices:

- Eliminating Styrofoam products at parish events
- Using compostable materials when disposable items are necessary
- Prioritizing reusable dishes and flatware
- Maintaining a **low-water meditation garden with pollinator-friendly plantings**
- Reducing paper use through periodic bulletin changes
- Moving to **92% digital newsletter distribution** and **99% digital e-news delivery**

### Signature Ministry: Community Meals

One of the parish initiatives that most clearly embodies its mission is the **community meal ministry**:

- **Six free public meals each month**
- Collaboration with **two Lutheran and two United Methodist congregations**
- Expanded in 2025 to include volunteers from civic and religious community organizations
- Integrated with parish gatherings such as the **Shrove Tuesday Pancake Supper**

These meals create a space where people **cook, serve, eat, and share fellowship together**, extending the hospitality and grace of the Eucharistic table into the wider community.

### Hope for the Future: Intergenerational Faith Formation

Faith formation at St. Andrew's is being reshaped to emphasize **intergenerational community and shared learning**:

- A new **five-week Sunday Night Bible School for all ages**
- Shared meal, creative worship, age-based study groups, and closing reflection
- Renewed parish engagement with the **United Thank Offering (UTO)** through gratitude and generosity practices

This approach brings together **food, worship, learning, and service**, building on Episcopal traditions while adapting to the needs of a changing church community.

Respectfully submitted,

The Rev. June Hardy Dorsey  
Rector

## **St. Andrew's Episcopal Church**

### **Finance Report for February 2026 by Doug Skladan – Treasurer**

*The purpose of this report is to provide some clarity and identify significant changes or transactions affecting this month's financial statement.*

#### **Statement of Financial Position**

**10020 Huntington Checking** – We have \$46,000 in operating funds available.

**20114 Carillon Fund** – Account overdrawn by \$2,369.20. Worshio Comm and B&G to determine where funds will come.

**20140 Choral Scholars** – Account overdrawn by \$105,40. Waiting for JIF Funds.

**20150 Director of Youth** – Account overdrawn by \$33.38. We need to withdraw from JIF. Budget is \$2,566.67 per month.

**20170 Kitchen Project – Overdrawn** by \$3,628.20. Need to transfer money from the JIF 315-03 account 31800.

**20174 Labyrinth – Received** an anonymous donation of \$8,000 to be used for the Maintenance Contract.

**21101 Pending Receipt of JIF Funds** - \$7,854.05. \$3,000 from Memorials for Choral Scholars, Balance will be \$153. \$605.05 for Table shipping charges. \$4,250 for College of Congregations from GWF Reserve.

The January JIF statement was reconciled having a reduction of some accounts.

#### **Statement of Revenue and Expense by Budget**

**40100 Pledge Income** – We are over budget for ytd by almost \$9,000. In Feb we received \$33,365 vs a budget of \$20,620.

**40200 Non-Pledge, Plate** – \$700 under budget.

**Expense**    *There are minimal variances for February.*

**50120 B&G General** – The largest expense was the purchase of table and chairs for \$4,608.

**50150 Gas-Heat** - \$2,159 over budget in Feb.

**50551 Sexton Wages** - \$835 vs a budget of \$1,583.

*Total Expenses were \$32,291 and over budget by \$2,600. Total Income was \$38,160 and over budget by \$8,500. We had a surplus of \$5,868 for the month and the YTD is -\$3,000.*

## **Senior Warden Report March 18, 2026**

On February 7, 2026, I attended a dismantling racism workshop “Everyone Beloved” sponsored by the Diocese of Ohio. Prior to my retirement in 2024, I completed annual education on implicit bias and racism. These programs focused primarily on health and economic disparities and I expected a similar presentation on February 7. “Everyone Beloved” differed from my previous programs. “Everyone Beloved” used the Gospel as the framework for content organization with the goal to help participants make the “path toward justice, healing and beloved community” a lifelong spiritual journey. One workshop take away I value is to “listen and pause to reflect on Gospel teachings before I respond to another” whether through spoken word or social media.

Food insecurity remains a challenging problem for Lorain County residents. St. Andrew’s is responding to the challenge with the community meals program and stocking the FREEDGE community refrigerator at the EPLS south branch. During the week, it is not uncommon to see cars pull up to the church’s Third Street entrance to check the posted community meals schedule. Often, a picture is taken of the schedule. A woman told me she texts the picture to her family members and friends. Leanne and Cheri can attest to the number of office calls received inquiring about meal availability and schedules. South Branch Library staff report the FREEDGE is visited daily. The community meals program and the FREEDGE are important programs for the community, and parishioners can be proud of St. Andrew’s food ministry. We must acknowledge the demands of this ministry are growing and additional resources/volunteers are needed. A review of this ministry is underway to explore opportunities to support efficiency and growth and increase parish volunteer participation.

## **Congregational Development Report (CDC) March 18, 2026**

More than 100 plates of pancakes were served during the annual Shrove Tuesday Pancake Supper on February 17, 2026. Parishioners and community meals guests enjoyed great food in a Mardi Gras setting. St. Andrew’s scout troop pack 3110 assisted with clean up.

College Care Boxes will be distributed in April.

Easter basket/flowers for the homebound planning for discussion in upcoming March meeting.

After the Easter Day service, coffee, juice, doughnuts and pastries will be served.

Registration for Parish Retreat in August is now open.

St. Andrew’s Guardians Baseball Night is May 29.

Food ministry review is in process. See Senior Warden’s report.

## Building & Grounds Report 03/18/26

February and early March were busy for B&G. The commode in the downstairs Men's restroom had a wax seal fail and was replaced by Esser Plumbing.

We took delivery of 50 new Lifetime folding chairs and 10 new 60" round Lifetime tables. Thanks to Myki Van Wormer, Jeff Hahn, and Dave Whalen for unloading and unpacking our new equipment for the parish hall.

BCT Alarm Co. completed annual inspection of our fire alarm system and replaced 2 back-up system batteries as well as 3 smoke detectors which had failed. Units were 12-15 years old.

Plaster contractor completed the chase in the second floor classroom. Preparations are being made to paint, replace old lighting, and replacement of carpet. Cost of new carpet will be borne by Gidich HVAC as old carpet was not properly covered at time of installation of new hood duct.

A few weeks ago, I was advised that a bat was seen in the church. I promptly called Freeman Nuisance Control who located and removed the offending creature from the building. They located a small opening and were able to close it up. This was done under warranty.

I am currently putting together bids/cost for the "refresh" of both upstairs restrooms. There is \$9,000.00 earmarked for this work and the items which will be contracted for will be plumbing work (new toilets and sinks) and new partitions. The painting, floors, and lighting will be completed in-house. More information will be shared as it becomes available.

There are 3 items for the vestry's attention.

1. A motion is needed to renew our contract for maintenance of the Labyrinth and surrounding area. This is an 8-month contract with monthly payments of \$663.75 for a total of 5310.00. Contract runs from April 1, 2026-November 30, 2026. It is my understanding from the Treasurer that an anonymous donor has agreed to cover this contract.
2. After our brutal winter, and subsequent leakage near the chapel entrance, as well as a few spots where seepage has been observed, I met with Bela Szente from Rustic Slate Roofing. He completed a full inspection of the slate roof and the chimney structure. He located several areas of concern and created a proposal for repair of the roof and chimney.

I am requesting a motion be made to contract with Rustic Slate Roofing, LLC for repairs to the slate roof and chimney in the amount of \$28,985.00. The proposed work will cover the cost of replacing up to 50 slates and the work shown in the proposal/contract. The work proposed comes in at \$26,350.00 with a 10% contingency of \$2635.00 which totals \$28,985.00. After conferring with the Treasurer it is proposed that the funds can

come from 2 accounts. \$19,985.00 from JIF 315-08 GWF Capital Projects Acct. 31903, and \$9,000.00 from JIF 315-01 Special Projects Acct. 31200.

3. The Treasurer advised me that the Kitchen Renovation account is \$3,900.00 over budget. I request a motion to transfer the amount from JIF 315-08 GWF Capital Projects Acct. 31903 to 2024 Kitchen Renovation Acct. 20170 to (0) zero out the negative balance. This action will conclude the Kitchen Renovation Project.

Respectfully,

Hans Van Wormer