

**St. Andrew's Episcopal Church  
Elyria, OH**

**Minutes of Vestry Meeting February 11, 2026**

Present: Rev. June Hardy Dorsey, Allison Harris, Bill Hebble, Harry Finkbone, Judi Hudnutt, Kathy Kerber, Megan Quisenberry, Deb Schwan, Lindsey Varga, Mike VonGunten, Doug Skladan-Treasurer, Jane McDonald-Assistant Treasurer

Call to Order 7:14 pm

Judi Hudnutt moved to accept the Vestry minutes for February 12, 2025, seconded by Allison Harris; motion passed.

Treasurer's Report/Financials – Doug Skladan

See attached

Bill Hebble moved to accept the 2025 Year End Financial Reports, seconded by Judi Hudnutt; motion passed.

Mike Von Gunton moved to accept financial reports for January 2026 for audit, seconded by Judi Hudnutt; motion passed.

Rector's Report – Rev. June Hardy Dorsey

- The Worship Commission met and planned services for the Lenten Season. Discussion included using prayers and art throughout the season.
- Cheri VanWormer and Leanne Taylor are managing the office and administrative duties for a total of 16 hours a week until the office position is filled.
- June is working with the diocese and an organization recommended by the diocese, Ministry Architects, that helps assess parish needs so the office position can be filled appropriately.
- June is working to schedule Acolyte, Eucharistic Minister, and Worship leader training during Lent.
- June advised all Vestry and parish leaders are invited to join the Diocesan Leadership Zoom- First Wednesday of Month at 12 pm.
- June advised that Bishop Ann Jolly is offering a Sunday Night Compline on Zoom during Lent which is open to all.
- June discussed the opportunity for parish members to participate in the College of Congregation Development (CCD) training this August at Bellwether.

Sr. Warden Report – Kathy Kerber

See attached

Kathy shared a 2026 Vestry Meeting Calendar and information on the Safe Church Training required of parish leaders.

Commission Reports

CDC – see report included with the Sr. Warden report.

Youth Report – Ben Holcomb, see attached.

New Business

Allison Harris moved to elect Judi Hudnutt as Jr. Warden for 2026, seconded by Kathy Kerber; motion passed.

Kathy Kerber moved to authorize the Treasurer to transfer \$608.05 from JIF (315-01) #31200 Special Projects to Huntington #20178 to cover shipping expenses from purchase of tables and chairs for Parish Hall, seconded by Deb Schwan; motion passed.

Kathy Keber moved to authorize the Treasurer to transfer \$3000 from Memorials #22132 to Choral Scholar Fund #20138 to meet expenses through May 2026, seconded by Deb Schwan; motion passed.

June advised Vestry that the Diocese will not host a Winter Convocation, but instead offer a Regional Gathering in Akron in May of 2026. Plans include offering more than one regional gathering in future years.

After discussion about individuals having expressed interest in the College of Congregation Development training at Bellwether and in consultation with the Treasurer, Kathy Kerber moved to transfer \$4250 from GW#315-08 to pay for up to 5 individuals to attend the training Aug. 2-7, 2026, seconded by Mike Von Gunten, motion passed.

Open discussion

Kathy Kerber – Closing Prayer

Next Vestry meeting will be Wednesday, March 18, 2026 at 7p on Zoom.

Harry Finkbone moved to adjourn, seconded by Allison Harris; motion passed.

Submitted by  
Myki VanWormer  
Vestry Clerk 2026

## St. Andrew's Episcopal Church

### **Finance Report for January 2026 by Doug Skladan – Treasurer**

*The purpose of this report is to provide some clarity and identify significant changes or transactions affecting this month's financial statement.*

#### **Statement of Financial Position**

**10020 Huntington Checking** – The balance decreased from December by \$29,356. Kitchen Project \$13,475 and Ball Chemical Unit \$4,481 were two of the larger disbursements. The funds available for operations are \$45,362.

#### **20500 Loan from GWF Reserve – First payment of \$1,170**

**20114 Carillon Fund** – The fund und is negative \$553.29. The Worship Comm. and B&G should decide how to pay.

**20170 Kitchen Project** - \$12,855 Cabinets from Dean Supply. \$120 Gorski Welding kitchen shelf. \$500 Fischer Architect.

#### **Statement of Revenue and Expense by Budget**

**40100 Pledge Income** – We are under budget by \$4,000 this month.

**40200 Non-Pledge, Plate** – \$800 under budget.

**40610 Dyer Fund Income for B&G** – Receive \$1,300 monthly from JIF.

**40630 Income from Rauh Trust** – Received the Quarterly Payment of \$3,749.

***Income from investments \$7,215.***

#### **Expense**

**50110 B&G Contracts** – Annual Elevator Cert. with Sec of State \$346. Romco Fire Ext. \$206. BCT Alarm Service \$624. Schindler Elevator \$1,225.

**50120 B&G General** – Alex VW Snow Removal/Plow \$100. Esser Plumbing faucet replacement in Sacristy \$619.

**50140 Electricity** - \$1,233 is over monthly budget by \$233.

**50150 Gas-Heat** - \$2,219 is over monthly budget by \$1,261.

**50340 Payroll Services** - \$391 vs a budget of \$210. Ocer budget due to processing annual reports.

**50410 Formation** – Over monthly budget by \$1,100. 2026 Retreat Deposit \$1,000. Lenten Materials \$369. Sanctified Art for Lent \$85.

**50440 Parish Life** – Over monthly budget by \$525. Annual Mtg Lunch \$55. Sam's Club \$104. 2026 Retreat Deposit \$600.

**50465 Worship** – Over budget by \$600. Altar Flowers \$916. Sanctified Art \$85. DEX Imaging Copier \$166.

**50551 Sexton Wages** - \$1,394. \$188 under budget.

**50610 Loan Interest** – First payment \$90.

*Total Expenses were \$33,713 and over budget by \$3,891, Total Income was \$24,823 and under budget by \$4,815. Our loss for the month was \$8,890. If you would look at account 35000 you would see where it is posted.*

JIF Report not available.

**Senior Warden Report**  
**February 11, 2026**

1. 2026 Vestry Meeting Schedule  
Calendar sent as a separate attachment.
2. Safe Church Training  
Step One: Go to—<https://www.dohio.org/ministries/safe-church/trainingcertification>  
Step Two: Complete electronic registration form information. Select option “Elected positions and other lay leadership” for correct module assignments.  
Step Three: Submit request. You will receive an email with log in instructions.  
Step Four: Complete modules. Print or save PDF completion certificate(s).  
Step Five: Submit paper or electronic copy of certificate to St. Andrew’ office.

Five Modules are required for elected positions and lay leadership.

1. Safe Church- Healthy Boundaries
2. Safe Church- Inclusion
3. Safe Church- Power and Relationship
4. Safe Church- Bullying
5. Safe Church- Abuse and Neglect

Please contact Eric Travis, our Diocesan Safe Church Administrator and Training Coordinator, at [safechurch@dohio.org](mailto:safechurch@dohio.org) with any questions regarding registration/login.

Certification needs to be renewed every 3 years.

3. Safe Church Policy Review  
This policy has been sent as a separate attachment and will be reviewed 3/18/26 meeting.

**Congregational Development Commission Report**  
**February 11, 2026**

**Upcoming Sponsored Events**

1. Shrove Tuesday Pancake Supper- Community meals guests will be invited to join parish members at this annual event. The scout troop will help with this event. Parish members are encouraged to sign up to assist with set up, clean up and serving. Sign up sheets are available in the gathering place.
2. Community Day of Service at Bellwether Farm March 14 from 10 am until 3 pm. St Andrew’s youth, children and their families are invited to join students from Lorain County Urban League for a day of service and learning at Bellwether Farm. Lunch is provided. A sign up sheet is in the gathering space, or email Rev. June or Ben Holcomb to sign up.
3. St. Andrew’s Guardian Baseball Night is May 29. Tickets are \$25 per person. Contact Amy Kellogg to reserve your seats. Scholarships are available.
4. Game Nights- CDC will sponsor cost of pizza for these events.
5. Summer Sundays at St. Andrew’s (Vacation Bible School) is tentatively planned for Sunday evenings starting July 2 through August 9.
6. Parish Retreat at Bellwether Farm- August 14-15, 2026

**FREEDGE-**

Increasing demand. Ongoing campaign for donations to support this ministry.

January 2026 Youth Report  
By Ben Holcomb

\*\*Please note that the highlighted areas are work that I have done that was specific to this month, while the other parts are part of my day-to-day work that I do year-round. This is to show you how my ministry grows and evolves over the year, and also to show you the constancy of my ministry here.\*\*

**Participate fully in the life of the parish by attending Sunday worship, weekly coffee hour, church fellowship, other events, and welcoming visitors.**

I attended 10:30 services on January 4th and 18th.

I am sure to always interact with the youth and children present, both during church with my children's sermons and after church during coffee hour.

I am also regularly helping out with hospitality for community meals. This is a wonderful ministry that I am part of, and I am glad I get to welcome visitors to our church and help those who need help the most. **This month, I helped on January 7th and 28th.**

Cub scout troop 3110 has started meeting again every Tuesday from 6:30-7:30pm.

**Spiritually prepare the children and youth to live faithfully in an ever-changing world, with a firm grounding in scripture and the Episcopal tradition.**

Once again, a huge part of my ministry here is to provide opportunities for fellowship and model what that looks like in a community of faith. God created us to be together in community, so I try to cultivate that in creative ways.

**Sundays at St. Andrew's met on January 18th.**

The event this month was a cozy winter day inside where we played games, ate snacks, and dressed in comfortable clothes! This was a very cozy event, and we all had a great time playing all kinds of games. We had five kids and four adults.

**Pray for the children and families of this parish and strive to know them by name.**

In my daily prayer, I always have the youth and families of St. Andrew's on my heart. I make it a point to pray for my ministry and for those I am ministering to every day. I put my prayer into action by seeking to support the youth in their extracurricular activities. With spring concerts and sports coming up, I will have ample opportunity to support our youth in many ways by attending their events and showing up for them outside the walls of the church building. During the summer, I hope to have some extra events to be involved with the youth and children's lives.

I take my prayer life very seriously. I pray twice a day, and I pay special attention to taking time in each prayer to think about the needs of the parishioners and the children of St. Andrew's, and how I can best pray for them.

**Recruit, support, and regularly communicate with volunteers for children and youth ministry, in partnership with the Rector and the Youth Ministry Commission.**

**The Youth Commission and I met on January 21st to plan the rest of the year's events.**

The Sundays at St. Andrew's volunteers and I continue to stay in consistent communication through meetings, emails, and text messages to stay on the same page for meeting times, activities, and extra details of the evenings.

I plan on beginning meetings soon with the SNBS volunteers to start planning this year's Bible School.

**Coordinate with formation leaders, Youth Ministry Commission members, and the rector on curriculum, and attend staff meetings.**

I attended Staff Meeting on Tuesdays at 10:15am and other times as needed.

Rev. June and I have periodic meetings to discuss programming details and curriculum and service components that I am involved with, like the Youth-led events, retreat, discernment, or leading zoom. Our last meeting was on January 21st.

**Communicate program information and promote its visibility to the participants, nearby parishes and the wider community through multiple channels as appropriate.**

I use emails, text chains, and phone calls to reach out to parents and youth to communicate with them about upcoming events. I also make a monthly article for the St. Andrew's Carillon.

One-on-one communication works the best, and each person responds differently to emails, texts and calls. I have also asked for help from members of the youth commission to be reaching out to participants as well. This especially has become invaluable to the communication of youth details.

**Maintain documentation and records for ministry programs and events.**

Besides these reports, I also record ministry events and programs via the Carillon and photos which can be found in many mediums, from newsletters to Facebook. I have also started recording Sundays at St. Andrew's in the service record book.

I have also started recording specifically who is at Sundays at St. Andrew's.

I keep all forms that were filled out for any reason involving my ministry here, should I ever need the information on them.

**Participate in and encourage children and youth involvement in Diocesan and churchwide programs, including Diocesan Youth ministry, Bellwether Farm, and collaboration on mission trip experiences as available.**

I am consistently communicating with churches in our mission area and all over the diocese for ways to plug in and be in community with each other's youth and children's ministries. I have also begun being more involved in the diocesan offices, which I can use to connect the youth to as well.

**Assist in development of the budget for children and youth ministry.**

The budget for the coming year is planned.

**Integrate and support children and youth involvement in parish outreach activities and worship.**

With our new format for youth, there will be plenty of opportunities for our older youth to step in as leaders for our younger members and walk with them in fellowship and formation. This is a very exciting opportunity for our teens, as it gives them real-world experience in working in groups and in leadership. One of our former youth is already helping consistently with Sundays and St. Andrew's.

**Collaborate with local outreach opportunities for a “Mini-mission Day Camp” or similar experience for children.**

The “Mini-mission Day camp” has not been a present ministry at St. Andrew’s, but with the Youth Commission there is a greater possibility of creating something similar to this in our church to help our youth reach out to our community. This could be done through the LCUL, Bellwether, or any number of Elyria-based non-profits.

**Coordinate a shared parish one-week Vacation Bible School annually.**

SNBS for next year will start being planned in the next few months.