

**St. Andrew's Episcopal Church  
Elyria, OH**

**Minutes of Vestry Meeting November 16, 2025**

Present: Rev. June Hardy Dorsey, Bill Hebble, Harry Finkbone Judi Hudnutt, Amy Kellogg, Kathy Kerber, Deb Schwan, Hans VanWormer, Jane Mc Donald- Assistant Treasurer, Doug Skladan-Treasurer

Excused: Allison Harris, Lindsey Varga

Call to Order 12:16 pm

Harry Finkbone moved to accept the Vestry minutes for September 2025; motion seconded by Judi Hudnutt. Motion passed.

No correspondence.

Harry Finkbone led the meeting devotional titled, "What Do We Fear?"

Treasurer's Report/Financials - Doug Skladan

Doug advised Vestry that our operational expenses exceed our operational income and our investments will not cover all expenses. See financials attached.

Hans VanWormer moved to accept financial reports for October 2025 for audit, seconded by Deb Schwan; motion passed.

Rector's Report

June discussed office administration change and thanked Cheri VanWormer and Leanne Taylor for managing the office while we determine the plan for moving forward.

Senior Warden's Report – Kathy Kerber

See attached

Junior Warden's Report

Reported the kitchen remodel is progressing with a potential date of November 26, to serve the first meal at St. Andrew's.

Youth Ministry

Rev. June advised that Ben Holcomb reported that today will be the Friendsgiving gathering for the every-other Sunday Bible School for children and youth.

### Old Business

Kathy Kerber moved to approve Vestry E Vote to authorize the treasurer to transfer \$20,000 from JIF GWF #31200 Special Projects to Huntington #20170 Kitchen Projects to pay for expenses for plaster ceiling installation in the main kitchen and drywall/framing on second floor vent area, seconded by Hans VanWormer; motion passed.

Kathy Kerber moved to approve Vestry E Vote to authorize the treasurer to transfer \$2100 from the JIF Memorial Fund Account 22132 to Huntington Choral Scholars account # 20138, seconded by Amy Kellogg; motion passed.

Kathy Kerber moved to approve the Fundraising policy (see attached), seconded by Amy Kellogg; motion passed.

### New Business

Kathy Kerber moved to approve the Investment Policy spending rule adjustment from 4.5% to 4.5818% for the 2026 budget cycle, Hans seconded. Discussion followed about this recommendation from the Diocese; motion passed.

Kathy Kerber moved to authorize Peggy Casselberry and Jim Jablonski as check signers for the checking account #01662702334, seconded by Judi Hudnutt; motion passed.

Kathy Kerber moved to authorize the Treasurer to transfer in 2026, current funds and future donations, as needed to the Huntington Choral Scholar #20138. If additional funds are needed, they are to be expensed to Music # 50430, seconded by Hans VanWormer. Discussion followed; motion passed.

Kathy Kerber moved to approve the Rector's Housing Allowance policy, seconded by Judi Hudnutt; Discussion followed; motion passed.

Kathy Kerber moved to approve standing resolution for 2026 Rector's Housing Allowance, to remain in effect until the next call for re-evaluation, seconded by Hans VanWormer; motion passed.

Kathy Kerber moved to transfer the remainder of \$4,209 from the October withdrawal from JIF Sylvia Taylor Fund 31700 (315-04) to Huntington Account 21182 Special Projects Other, seconded by Hans VanWormer; discussion followed. Motion passed.

Kathy Kerber moved to transfer \$14,676 from JIF MM Reserve Acct #31904 (315-08) to Huntington Checking 10020, seconded by Hans VanWormer. Discussion followed. Funds will be used for Operating Funds. Motion passed.

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Hans VanWormer moved to refer to the Resource Management Commission/RMC the question on how we manage a shortage of operating funds moving forward, seconded by Amy Kellogg; motion passed. (Due to urgency, Doug Skladan will contact RMC immediately.)

Judi Hudnut moved to adjourn, seconded by Kathy Kerber; motion passed.

Mutual Ministry Review to follow the closing of Vestry meeting.

Next Vestry meeting is Wednesday December 14, 2025 at 12noon, in person.

Submitted by  
Myki VanWormer  
Vestry Clerk 2025

Senior Warden Report  
November 2025

The Stewardship Campaign for 2026 is underway. As of November 9, 2025, 33 pledges have been received. Current 2026 pledged income is \$231,600.

Fundraising Policy is ready for final Vestry review. Two content changes were made from the feedback received. Change 1 is related to oversight and responsibilities of tenants and organizations using our building. Changes 2 and 3 are to clarify that fundraising activities are not limited to Commissions.

Change 1:

Content added to document:

Any fundraising event must be conducted in compliance with all applicable federal, state or local laws, statutes, ordinances, rules and regulations. St. Andrew's Episcopal Church is not responsible for the oversight of fundraising activities sponsored by church tenants and/or non-profits that use St. Andrew's building/space for such fundraising events.

It is proposed the above content be added to Building Use agreement.

Change 2

Opening Statement of Purpose

Original

The Fundraising Policy ("Policy") provides guidelines for specific types of fundraising activities by Church Commissions for financial support of special projects and task forces. All plans for fundraising must be submitted to the Vestry for approval prior to the announcement and/or implementation of such activities.

New

The Fundraising Policy ("Policy") provides guidelines for specific types of fundraising activities by members of St. Andrews for financial support of special projects and task forces. All plans for fundraising must be submitted to the Vestry for approval prior to the announcement and/or implementation of such activities.

Change 3:

Section Guidelines #8 Commission/Organizer changed to Fundraiser organizer to clarify that fundraising is not limited to Commissions.

Original

Commission/fundraiser organizers are required to keep records of funds raised and spent. Receipts for expenses shall be submitted to the appropriate Commission chair.

New

Fundraiser organizers are required to keep records of funds raised and spent. Receipts for expenses shall be submitted to the appropriate Commission chair or Rector.

CDC Report

October 18 was the Fall Open House sponsored by the Elyria Community Partnership. The Church opened for visitors to tour the building and enjoy the Labyrinth Garden. Open House was from 12 pm to 4 pm. V

The need for the FREEDGE is ongoing. We are collecting personal care and pantry items for the FREEDGE. They can be placed in the basket in the front of the Sanctuary. Parish has been generous with donations of items as well as monetary contributions.

New Comer/Information Lunch held Sunday October 26.

Resource Management Commission Meeting, Nov. , 2025

Members: 6

Barbara Prior (+), Jean Hays (+)

Amy Kellogg (+), Karl Kirk (+)

Gary Pressnell (+), Matt Skladan (x)

Also invited: 2

Bill Taylor, Sexton (x)

Jane McDonald, Asst. Treasurer (+)

Ex-Officio members: 3

June Dorsey, Rector (x)

Doug Skladan, Treasurer (+)

Kathy Kerber, Sr. Warden (+)

+ Present; x Absent

1. Fall Stewardship Campaign (Kathy)

Total 43 households

Currently received 33 pledges totaling \$231,080.

Remaining 10

Amy will contact three people

Karen will contact the remaining seven

Barb will contact one person who did not pledge in 2025 but might in 2026

2. Revised budget based on pledge results to date.

We will revise the budget for the last time at our Dec. 3<sup>rd</sup> meeting.